

Middlesex Colts Association (charity number 291966)

Trustees' Annual Report - for the year ended 30th September 2018

Reference and administration details

Trustees:

Clifford Pile

Simon Mollett

Executive committee:

Peter Lowrey (President)

Clifford Pile (Chairman)

Simon Mollett (Treasurer)

Peter Hollman (General Secretary) – resigned 21/3/2018 (now on cricket committee)

Ladi Sonaika (Membership Secretary) – resigned 24/3/2018

Area Chairmen:

- Martin Issitt (Girls)
- Hillary Jackson
- Clifford Pile
- Robert Tripp
- John Ventham
- Tony Wright

Co-opted members:

- Katie Berry (MCB)
- Robert Lee – resigned 21/3/2018 (now on cricket committee)
- Mark Pittman – resigned 21/3/2018
- Vinoj Srinivasan

The Middlesex Colts Association (“the charity” or “MCA”) has no principal address, nor staff. Contact details are given in its web-site www.mcacricket.org .

Structure and governance; objectives and activities

Members of the executive committee are appointed either through its constituent Area committees or by the Annual General Meeting, which all member clubs can attend. The trustees are appointed from the executive committee and are generally the Chairman and the Treasurer.

The charity is governed by its Constitution. Its object is the provision of facilities for recreation and other leisure-time occupation in the interests of social welfare for young people up to the age of 18. It aims to meet this object by organising cricket matches and competitions, primarily through member clubs in or affiliated to the former County of Middlesex. In doing so, it cooperates with the Middlesex Cricket Board (“MCB”) and the English Cricket Board (“ECB”). At a more local level, its activities are organised in five geographical Areas plus a separate county-wide Girls section.

Each Area and the Girls section organises, on an age-group basis, summer cricket in the form of both league matches and a cup competition for its constituent member clubs. Successful teams from these Area competitions then take part in county-level MCA summer competitions. These in turn can lead to participation in national competitions run by the ECB. Some 2,000 matches each summer are organised under the MCA umbrella.

The charity also organises indoor cricket in the winter for those of its member clubs that wish to participate.

In order to support these competitions, the charity has introduced an improved web-site to replace the handbook published in previous years.

The trustees consider that these activities satisfy the guidance issued by the Charity Commission on public benefit.

The charity makes no grants (other than in the form of medals and trophies for successful teams), has no investments other than bank accounts and relies entirely on the hard work of volunteers, both directly running the charity and indirectly within its member clubs.

Remuneration and reimbursement of expenses

No Trustees, nor any member of the executive committee, receive any remuneration from the charity.

In the course of the year, expenses were paid to:

- One member of the executive committee, £150 to reimburse him for hire of a training room in connection with the new web-site and £90 for the costs of GDPR compliance.
- Another member of the executive committee, £45 as umpiring expenses.

Management of major risks

The trustees of the charity have considered the major risks confronting the charity and have set policies and control systems to manage these risks as follows:

Major risks:

- Safeguarding of the colts – this is primarily in the hands of the member clubs and, under paragraph 3(i) of the MCA constitution, all member clubs must have ECB Clubmark accreditation, which includes controls on safeguarding. The cricket committee oversees rules for matches, taking into account safety considerations and ECB guidance (for example, on permissible fielding positions and on the use of helmets).
- Financial risks, of losses on activities or losses through fraud or theft – these are countered by the requirements for accounting, banking, cheque signing and independent examination of the annual accounts, as set out in the MCA constitution paragraph 18.
- Inability to finance cricket activities – this is safeguarded by the charity's policy of keeping reserves sufficient to meet the expected costs of the coming season, having regard to related income from clubs.
- Loss of member clubs or the charity's role in organising junior cricket in Middlesex – this is monitored by the executive committee.

In addition, trustees and volunteer members of the executive committee are required to declare any conflicts of interest they might have on any matter of business. Any complaints will be considered by either the cricket committee (if involving cricket matters) or the executive committee and, if appropriate, referred to the disciplinary process set out in paragraph 8 of the MCA constitution.

Achievements and performance

The Charity successfully provided the cricket competitions in winter 2017/18 and in summer 2018, as set out in the web-site. The summer programme was extended to include leagues and festivals for U9s. However, the winter cricket programme was on a reduced scale owing to a shortage of suitable venues.

Financial review

The charity continues to be financially sound: in line with its reserves policy (above), the charity's reserves are sufficient to fund the commitments required to arrange the cricket programme for the coming year. They were also sufficient to fund the substantial costs of development of the new web-site during the year to replace the former paper handbook. Entry fees for league competitions were increased to replace the net income formerly gained from handbook sales and advertising and also to cover the expected on-going maintenance and hosting costs of the web-site. Overall costs to the member clubs were reduced by the changes.

As predicted last year, a deficit was made in the year to 30 September 2018: **£-2,451** (2016/17: surplus £252).

Winter cricket was, unfortunately, on a significantly reduced scale in 2017/18, which reduced both costs and income.

Summer cricket expenses, notably the cost of hiring grounds for county-level finals matches and of umpiring, continue to increase.

The Seaxe Club has again made a generous donation to the charity to support the winter indoors cricket finals, which is much appreciated.

We also wish to thank David Morgan FCA for again acting on an honorary basis as Independent Examiner and for being willing to act as such again next year.

Declaration

The trustees declare that they have approved the trustees' report above.

Clifford Pile

Chairman and Trustee

Signed 4th March 2019

Simon Mollett

Treasurer and Trustee

Independent Examiner's Report to the Trustees of the Middlesex Colts Association on the accounts for the year ended 30th September 2018

(charity number 291966)

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D Morgan
Chartered Accountant
Independent Examiner
25th February 2019

85 Sharps Lane
Ruislip
Middx.
HA4 7HZ

Middlesex Colts Association (charity number 291966)

Accounts for the year ended 30th September 2018

Income and expenditure (note: all funds are unrestricted)

Income	2018	2017
Clubs		
- subscriptions	4,065	3,895
- summer entries	4,471	2,103
- winter entries	3,754	14,117
- handbook sales	0	5,225
Associate members		
- subscriptions	131	141
- gift aid donations	144	714
- gift aid tax recoverable	36	178
Other donations – Seaxe Club and MCB	1,200	1,000
Other income		
- interest and bank	25	2
- MCB and Areas refund of CricHQ costs	0	1,300
- handbook advertising	0	105
Total income	13,826	28,780
Expenses		
Cricket		
- summer	2,855	2,347
- winter	4,345	14,841
- trophies	2,694	4,265
Handbook	0	4,951
Admin		
- insurance	435	387
- other	90	0
- web-sites	5,858	437
- CricHQ	0	1,300
Total expenses	16,277	28,528
Net (deficit) / surplus for the year	(2,451)	252

Middlesex Colts Association (charity number 291966)

Accounts for the year ended 30th September 2018

Balance sheet at 30th September (note: all funds are unrestricted)

	2018	2017
Stocks of medals etc	0	0
Cash		
- Current account	25	165
- Reserve account	12,530	13,523
Sundry debtors	991	2,672
Sundry creditors	(682)	(1,045)
Net assets	12,864	15,315
Represented by:		
Accumulated funds brought forward	15,315	15,063
<i>Less Deficit / plus Surplus for the year</i>	(2,451)	252
Accumulated funds at 30th September	12,864	15,315

Approved by the Trustees on 4th March 2019

Simon Mollett
Treasurer

Clifford Pile
Chairman